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ESSENTIALSPRO® - TOOL MANAGEMENT MODULE®

The Tool Management Module® can assist your company in keeping track of tools used by employees by checking tools in and out and recording the wear and tear of the tool throughout its lifespan. Post tool transactions individually through EssentialsPro® or use our bar code interface. Bar coding allows you to scan bar code ID labels attached to your tools, ie: ladders, power tools, lifts, etc. Use with our programs designed for the American Microsystems LDX10 and TDX20 bar code readers to create batch files to upload into your existing EssentialsPro® database.

SET UP

When a new tool is set up, a computer-generated ID number is associated with that tool. You can assign each tool to a specific category and give each one a unique description. Categories are user defined and should be set up before you begin adding tools in the system. Additional information such as the tool serial number, name, manufacturer, model number, color, and expected life span can also be entered. The system allows you to enter the condition of each tool, which can be changed throughout the life of the tool. The system records what the check out dates were, the expected return dates, the name of each employee who checked tools out and what jobs the tools are being used on. (tools may be checked out to an employee without designating a job as well) Labels can be printed from EssentialsPro® or order engraved tags with bar code ID numbers beginning with the number 10.

POSTING

Tools can be checked out to an employee and/or a job either manually or by using a bar code reader. Check tools back into the shop or move them to a different job.

REPORTING

The system offers a number of reports to help track your tools including reports of tools being used on a specific job or by an employee or employees. Easily run a list of tools assigned to an employee when it is time to do truck inventory and/or prior to cutting an employee's final paycheck.